



LIFEPOINT COLLEGE
ACADEMIC CATALOG
2023-2024



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INTRODUCTION

WELCOME

Dear Students,

Welcome to Lifepoint College! You are beginning one of the greatest journeys of your life. Over the next few years, you will be challenged to grow into your God-given potential and equipped to step into your calling. We invite you into the mission of Lifepoint College: to develop world class leaders who will go out and fulfill the great commission. To do this, we commit to developing you in four ways:

- You the minister
- You the scholar
- You the believer
- You the person

Our students must be known for their commitment to the authority of Scripture. Through knowledge, interpretation, and integration of Scripture into your life, we believe you will graduate from Lifepoint College with unshakable faith, prepared to deliver the gospel to the world. Throughout your journey at Lifepoint College, we pray you will pursue a Christ-centered life through your involvement in a healthy, life-giving community where you can build your personal devotional life with God, a Godly character, an active lifestyle, and find opportunities to invest in meaningful relationships. We hope you remain humble and hungry and pursue excellence by becoming a lifelong learner. Maintaining a teachable spirit throughout your time at Lifepoint College is vital to your success as a student. Finally, as a Lifepoint College student, you will refine and understand your calling to ministry and the advancement of His Kingdom. We want you to live with a clear purpose and an eternal perspective. You have what it takes to be successful at Lifepoint College and we have big dreams for your future. We challenge you to go all in and finish strong so that you may fulfill your God-given purpose.

Kyle Kramer, Ph.D. - Executive Director and Dean of Students, Lifepoint College

RELIGIOUS EXEMPTION STATEMENT

Lifepoint College is a religious institution exempt from state regulation and oversight in the Commonwealth of Virginia.

MISSION STATEMENT

Lifepoint College exists to develop well-equipped leaders prepared for the challenges of everyday life, possessing a high sense of service to others, and committed to the pursuit of excellence. We are devoted to the discipleship, training, equipping, and launching of leaders prepared for any calling, through our four tenets.



LIFEPOINT COLLEGE PURPOSE

Lifepoint College exists to develop well-equipped leaders prepared for the challenges of everyday life, possessing a high sense of service to others, and committed to the pursuit of excellence. We are devoted to the discipleship, training, equipping, and launching of leaders prepared for any calling, through our four tenets.

THE FOUR PILLARS OF LIFEPOINT COLLEGE

SPIRITUAL : YOU THE BELIEVER

- Secure In Identity
- Prioritizing Intimacy
- Empowered not Performing
- Progressing not Perfect

THEOLOGICAL : YOU THE MINISTER

- High Esteem For Scripture
- Biblical Worldview
- Ready Explanation
- Stance of Truth with Grace

CHARACTER : YOU THE PERSON

- Rooted In Humility
- Perseverant To The Prize
- Growing In Fruitfulness
- Self-Aware

ACADEMIC : YOU THE SCHOLAR

- Real World Ready
- Committed To Life-long Learning
- Inquisitive and Reflective
- Confident In Communication

LIFEPOINT COLLEGE STUDENT OUTCOMES

SPIRITUAL: A Lifepoint College graduate is secure in identity, prioritizing intimacy with God, empowered over performing, and progressing, not perfect.

THEOLOGICAL: A Lifepoint College graduate maintains a high esteem for Scripture, Biblical worldview, ready explanation for their faith, and a stance for truth with grace.

CHARACTER: A Lifepoint College graduate is rooted in humility, perseverant to the prize, growing in fruitfulness, and self-aware.

ACADEMIC: A Lifepoint College graduate is ready for the real world, committed to life-long learning, inquisitive and reflective, and confident in communication.



ADMINISTRATION

Daniel Floyd, President

- Senior Pastor of Lifepoint Church
- Doctorate of Ministry, Liberty University
- Master of Divinity, Liberty University
- Master of Arts: Religion, Liberty University
- Bachelor of Science in Religion, Liberty University

Kyle Kramer, Executive Director and Dean of Students

- Doctorate of Organizational Leadership, Southeastern University
- Master of Political Management, The George Washington University
- Advanced Diploma: Command and Staff, Naval War College
- Bachelor of Arts: History, Virginia Military Institute (Minors in English and Poli-Sci)

Jon Rounsaville, Director of Academics & Student Development

- Master of Divinity, Ashland Theological Seminary
- Bachelor of Arts: Pastoral Ministry, University of Valley Forge

Laura Fischer, Director of Practicum & Finance

- Bachelor of Arts: Systematic Theology and Biblical Studies, Calvary Chapel Bible College

Kara Garcia, Director of Organizational Advancement and Administration

- Master of Arts: Christian Spiritual Formation, Regent University
- Post Baccalaureate: Education, Mary Baldwin University
- Bachelor of Arts: Communication, Old Dominion University

Heather Anderson, Academic Support Coordinator

- Bachelor of Science: Athletic Training & Exercise Science, Methodist University
- Associates of Ministerial Leadership: Lifepoint College

ADMINISTRATIVE OFFICE HOURS AND APPOINTMENTS

Lifepoint College offices are open Monday-Thursday, 8:30 AM to 4:00 PM.

Appointments may be made with college administration by contacting them directly through email or Slack on an as-needed basis.

Lifepoint College Contact Information

Phone Number: 540-368-6733

Email: info@lifepointcollege.org



STATEMENT OF FAITH

In essential beliefs - we have unity. (Ephesians 4:4-6)

In non-essential beliefs - we have freedom. (Romans 14:1, 4, 12, 22)

In all our beliefs - we show respect. (1 Corinthians 13:2)

About God: God is the Creator and Ruler of the universe. He has eternally existed in three persons: the Father, the Son, and the Holy Spirit. These three are co-equal and are one God. (Genesis 1:1, 26-27, 3:22; Psalm 90:2; Matthew 28:19; 1 Peter 1:2; 2 Corinthians 13:14)

About Jesus: Jesus Christ is the Son of God. He is co-equal with the Father. Jesus lived a sinless human life and offered Himself as the perfect sacrifice for the sins of all people by dying on a cross. He physically resurrected from the dead after three days to demonstrate His power over sin and death. He ascended to the right hand of the Father and will physically and visibly return again in power and glory to establish His Kingdom on earth. (Matthew 1:22-23; Isaiah 9:6; John 1:1-5, 14:10-30, 20:28; Hebrews 4:14-15; 1 Corinthians 15:3-4; Romans 1:3-4; Acts 1:9-11; 1 Timothy 2:5, 3:16, 6:14-15; Titus 2:13; Philippians 2:5-6; 2 Thessalonians 4:15-17,)

About the Holy Spirit: The Holy Spirit is co-equal with the Father and the Son of God. He is present in the world to make us aware of our need for Jesus Christ. He lives in every Christian from the moment of salvation. He provides the Christian with power for living, understanding of spiritual truth, and guidance in doing what is right. He gives every believer spiritual gifts as He wills to build and empower the Church. As Christians, we seek to live under His control daily. Baptism in the Holy Spirit was given at Pentecost. It is the promise of the Father, sent by Jesus after His Ascension, to empower the Church to preach the Gospel throughout the whole earth. (2 Corinthians 3:17; John 14:16-17, 16:7-15; Acts 1:8; 1 Corinthians 2:10-13, 3:16; Ephesians 1:13; Galatians 5:25; Ephesians 1:13-14, 5:18; Joel 2:28-29; Matthew 3:11; Mark 16:17-18; Acts 1:5, 2:1-4, 17, 38-39, 8:14-17, 10:38, 44-47, 19:1-6; Joel 2:28-29)

About the Bible: The Bible is the authoritative Word of God to us. It alone is the final authority in determining all doctrinal truths. It was written by human authors, under the supernatural guidance of the Holy Spirit. It is the supreme source of truth for Christian beliefs and living. In its original writing, it is the truth without any mixture of error. (Psalm 12:6; 119:104-05, 89, 160; Proverbs 3:5-6; Isaiah 40:8, Luke 1:37; 2 Timothy 3:16-17; 2 Peter 1:20-21; 2 Timothy 1:13; Hebrews 4:12)

About Human Beings: Human beings are the supreme object of God's creation, made in His own image. In the beginning, humanity was innocent and endowed by God with freedom of choice. Through the temptation of Satan, humanity transgressed the command of God and fell from innocence, ushering an irrevocable sin nature into the human race and all creation. This nature separates people from God and causes many problems in life, including death. Only the grace of God can restore human beings to their creative purpose and relationship with Him. All people are uniquely created, loved by God, and worthy of dignity, holy love, and respect. (Genesis 1:27-30, 2:5; Psalm 8:3-6; Isaiah 53:6, 59:1-2; Jeremiah 17:5; Romans 3:23; Ephesians 2:1-3)

About Salvation: We are saved by grace through faith in Jesus Christ: His death, burial, and resurrection. Salvation is God's free gift to us, but we must accept it. We can never make up for our sin by self-improvement or good works. Only by trusting in Jesus Christ as God's offer of forgiveness can anyone be saved from sin's penalty, which is death. When we turn to Jesus



in faith, we receive forgiveness of sins and salvation. (Psalms 32:1-5; Isaiah 53:6-12; John 3:16-17, 14:6; Acts 2:21; Romans 5:1-2, 6:23, 10:10-13; Ephesians 1:7-12, 2:4-10; Titus 3:4-7; Galatians 3:26-28; 1 John 1:7-9)

About Eternal Security: Because God gives us eternal life through Jesus Christ, the true believer is secure in that salvation for eternity. If you have been genuinely saved, you cannot “lose” it. Salvation is maintained by the grace and power of God, not by the self-effort of the Christian. It is the grace and keeping power of God that gives us this security. (John 10:29; 2 Timothy 1:12; Hebrews 7:25, 10:10, 14; 1 Peter 1:3-5)

About Eternity: People, as image bearers of God, were created to exist forever. We will either exist eternally separated from God by sin, or eternally with God through forgiveness and salvation. To be eternally in union with Him is eternal life. Heaven and Hell are real places of eternal existence. Heaven is the eternal dwelling place for all believers in the gospel of Jesus Christ. (Matthew 5:12, 20, 25:34; Mark 9:43-48; John 3:16, 14:17, 17:24; Romans 6:23, 8:17-18; Revelation 20:11-15; 1 Corinthians 2:7-9; 2 Corinthians 5:1; Hebrews 9:27, 11:16; 1 Peter 1:4)

DISCLAIMER POLICY

The college reserves the right to make necessary changes without further notice. The regulations, courses, personnel, and costs listed herein are subject to change after date of publication of this catalog through established procedures. In such cases, the college will attempt to communicate such changes to all students, faculty, and staff through written means. It is important that students familiarize themselves with the regulations set forth in this catalog and assume their proper responsibilities concerning the regulations.



ADMISSIONS AND ENROLLMENT

ADMISSIONS

In fulfilling its mission to prepare and train future Christian leaders, Lifepoint College sets requirements for admission that consider the following:

- Meet the age recommendation of 18 – 24 years by the start of class
 - Age exceptions may be permitted in certain circumstances at the discretion of the Admissions Committee.
- A committed relationship with Christ
- Current, regular, and active participation in the local church
- Commitment to Christian service
- Affirmation of the Lifepoint College statement of faith
- Satisfactory academic qualification for postsecondary education. Qualification will be measured by one of the following:
 - High School Diploma - 2.00 or higher cumulative grade point average as of high school graduation with a standard diploma certifying readiness for a two or four-year college experience
 - Post-secondary coursework - 2.00 or higher cumulative grade point average of postsecondary college courses
 - Completed the General Educational Development (GED) Certificate (official score report and copy of the GED from the issuing state)
 - Other state-recognized equivalency of a high school diploma with a standard diploma certifying readiness for a two or four-year college experience

Lifepoint College requires the submission of documentation demonstrating the applicant's aptitude in each of these areas, including:

- Official high school transcript (or equivalent documentation as described above) with graduation date and official transcripts from any college attended
- A personal essay describing their relationship with Christ
- A pastoral reference form should be completed by someone who has a close, pastoral relationship with the applicant, such as a pastor, pastoral staff, small group leader, etc. who can testify to the applicant's Christian maturity, leadership skills, and character. The reference may not be from a relative. The form is available within the Lifepoint College online application.
- A background check investigation authorization.

Official transcripts may be mailed to:

Lifepoint College

ATTN: Admissions

1400 Central Park Blvd.,

Fredericksburg, VA 22401

Official digital transcripts may be sent to:

info@lifepointcollege.org

Applications are accepted on an annual basis for the fall semester and are accepted as early as 12 months before the beginning of the academic year. Application forms are available online at



www.lifepointcollege.org. Admission documentation should be submitted not later than one month prior to the beginning of classes.

In some cases, an applicant may be asked to provide additional evidence that he/she meets these requirements, or the Admissions Committee may apply additional conditions concerning the above entry requirements. These requests are in the best interest of the applicant, based on our experience of the demands of ministry training.

The Admissions Committee will review the application information and the Admissions Department will notify the applicant of a decision via the email address used upon applying. Enrolled students will be assigned a Lifepoint College email address and all communication from the college will be sent to the Lifepoint College email account.

Lifepoint College offers Provisional Admission in the circumstance of an applicant who is a strong candidate for admission but needs additional time to obtain the required admission application documentation. Provisional Admission students must submit all outstanding required admission application documentation prior to enrollment. If required documentation is not received prior to enrollment, admission may be revoked.

Lifepoint College offers Probationary Admission in the limited circumstance of offering admission to an applicant who does not meet the academic requirements for standard admission. Probationary Admission students must earn a minimum cumulative grade point average of at least 2.0 by the end of their first semester. If such a student meets these requirements, the student will then be placed in "good standing" status. If a student does not meet these requirements, the student will be dismissed from the program.

POLICY FOR READMISSION

A student who has withdrawn from the college or has not enrolled for classes in a full year must apply for re-admission. Such students must submit the application fee, an application packet, interview with the admissions committee panel to explain why he or she desires to re-enroll, and transcripts for any transfer credits earned in the interim. The student will be re-admitted with the same academic standing held at the time of withdrawal from the college. All admissions requirements in effect at the time of re-enrollment must be met.

ORIENTATION

All degree-seeking students are required to participate in the orientation scheduled at the beginning of each academic year. Orientation serves to assist students in adjusting to college life and includes an overview of culture, policies, procedures, and services of the college.

Orientation begins in August for the fall semester. This orientation is designed to give students an understanding of the culture and expectations of Lifepoint College. It identifies the key elements of creating and sustaining a positive organizational culture and introductory leadership concepts. It also encompasses information on successful student habits and study skills and testing to identify student strengths and weaknesses. This orientation is offered each summer to introduce and reinforce the importance of academic scholarship within the body of Christ, set clear expectations for student performance and conduct, and provide an overview and explanation of the Lifepoint College Code of Ethics. Students assume leadership roles in the organization and execution of Lifepoint Church events as they progress through the program.



REGISTRATION

Lifepoint College courses are offered on a rotating basis that aligns with the corresponding program path. Lifepoint College reserves the right to regulate the number of students within a class and/or to cancel a class with insufficient enrollment to justify its continuance, as well as the right to adjust the schedule of courses at any time.

Students will be registered for the appropriate courses by college administration dependent upon the student maintaining good academic standing according to academic requirements. Students who are not in good academic standing will need to consult with the Academic Department of the college to determine next steps.

Furthermore, students must ensure they are in good financial standing according to Lifepoint College's financial policies and enrollment agreement which require tuition and fee balances to be paid prior to the start of each semester. Each student's account balance must be paid in entirety as a requirement of graduation, or to receive transcripts upon withdrawal.

NONDISCRIMINATION POLICY

Lifepoint College does not discriminate in its acceptance of any applicant on the basis of race, color, disability, gender, national origin, or ethnic origin. Since Lifepoint College is a Christian Bible college and is based on biblical standards, Lifepoint College will review an applicant's religious affiliation prior to acceptance. Anyone who professes to be a Christian and displays a lifestyle consistent with Biblical revelation, ethics, moral standing, and is in acceptance of our statement of faith, is welcome to apply.

Lifepoint College is also bound by Federal and State Laws which may affect a student's ability to apply and be accepted for enrollment at LC. If an applicant is not an American citizen or does not have the proper authorization to be in the United States, the College will defer to the laws governing such circumstances to allow international applicants the opportunity to attend Lifepoint College.

Anyone seeking to attend Lifepoint College who has any questions about our standards should contact Lifepoint Church for further information as Lifepoint Church is the covering corporation for Lifepoint College.



SPIRITUAL DEVELOPMENT

CHAPEL

As a Christ-centered College, our most distinctive characteristic is the integration of faith and higher learning. Chapels exist as an opportunity for students to develop spiritual maturity through participation in God-honoring worship, studying the Word, and faith-filled prayer, while also providing an opportunity for students to develop their ministry skills through participating in the planning and execution of weekly chapels. Students earn a spiritual development credit in each semester partially through participation in weekly chapel.

SMALL GROUPS

Small groups exist to help students develop community built on meaningful connection, encouragement, and spiritual growth. Throughout a student's experience at Lifepoint College, their involvement in small groups will help them find freedom and take next steps in their relationship with God. Being supported by other students and spiritually mature group leaders makes a big difference.

Lifepoint College students are required to experience a wide array of small group curriculum through their Lifepoint College small groups. This curriculum includes the Rooted curriculum, Freedom curriculum (to include full participation at Freedom conference), and other small group curriculum as decided by the Lifepoint College administrative leadership team.

DAILY DISCIPLINES

"Come near to God and He will come near to you..." James 4:8

The first and most important aspect of a healthy Christian education is growing in your relationship with Jesus. This can only be done by spending time with Jesus through the Word, worship, prayer, and spiritual disciplines. Daily Disciplines is a required twice-per-week experience led by college staff and interns to facilitate a priority of intimacy with Jesus, security in students' identity, a rooting in humility, and a growth in fruitfulness through these intentional and authentic spiritual experiences.

MISSION TRIPS

"But you will receive power when the Holy Spirit comes on you; and you will be my witnesses in Jerusalem, and in all Judea and Samaria, and to the ends of the earth." Acts 1:8

Part of our call as Christians is to answer Jesus' commission to bring the gospel to all people: locally, nationally, and globally. Mission trips are an integral and necessary part of the Lifepoint College experience. It is a requirement for graduation from the Lifepoint College daytime program to participate in a college-led global mission trip. This experience will give students a global perspective on the church, experience in ministry in a different cultural context, and practice in leadership through their fundraising endeavors. Students are expected to obtain all necessary documentation for international travel, to include passports, visas, medical clearance, immunization records, etc.



EVENTS AT LIFEPOINT CHURCH

One of the unique strengths we have as Lifepoint College is our close connection and partnership with Lifepoint Church. As college students, you can participate in a wide range of events at Lifepoint College through attendance or serving, to include Flavour, Men's Conference, YTH Conference, Revival nights, Paint the Town Red, Serve Days, and various other campus events. There are a small number of events at Lifepoint Church which require participation from our college students. These events include Freedom Conference after attending a Freedom group that semester and 21 Days of Prayer during January each year. Participation in these events does not earn credit for the student but is considered essential for the complete Lifepoint College experience. Failure to actively attend and participate in these events may result in dismissal from the Lifepoint College program at the discretion of the Director of Student Development.

PERSONAL DEVELOPMENT

PRACTICUM

Practicum is part of the required curriculum for the AML degree and is designed to offer students practical, hands-on experience in a variety of ministry roles and settings. In addition to affording practical ministry experience, Practicum provides an opportunity for students to learn by working in a supervised yet authentic setting with specific responsibilities geared toward achieving predetermined goals. These goals are established prior to the program commencement and agreed upon by both the supervisor and student. Progress toward achieving these goals is determined through periodic, scheduled evaluations at the beginning, mid-point, and conclusion of each term, or as otherwise specified by the student supervisor or program director.

Intro to Practicum

During the students' first semester of the first year, students will participate in a rotational system designed to represent the primary areas of ministry unique to the local church. This includes intentional time with staff in those respective areas. Students will experience weekly classroom teaching on ministry areas that they will then apply at Lifepoint Church's weekly worship experiences. Throughout the semester, each department within Lifepoint Church will have an opportunity to share a high-level overview of their department/team. During the following week, students will actively serve in that area. The class syllabus will provide further details.

At the end of the semester, the students and staff will participate in Interview Day where they can meet with all respective Practicum Focuses. They will then submit their top 3 choices for the staff's consideration. Each student will be assigned their Focus on Signing Day.



Practicum Focus

For the remainder of their Lifepoint College student career – each student will spend weekly time with their Practicum Focus. They will observe, learn, and take on responsibilities assigned and agreed upon by both the Practicum Director and the Practicum Focus Facilitator.

There will be weekly assignments in BrightSpace that will be graded.

Current Practicum Focus options:

- Worship
- Production
- Kidspoint
- Youth
- Next Steps
- Operations
- Creative (Film, Photography, Graphic Design.)
- Communications

Practicum Policies

Hours: Students are required to fulfill 8 hours weekly for Practicum. This would include, but not limited to, weekly Class and Sunday serving roles.

Sunday/Campus Commitment:

- **First Semester:** Students will be assigned a campus rotation and serving team for each Sunday. Each Sunday students are expected to arrive for set up and stay through tear down as you serve alongside that week's assigned DreamTeam.
- **Second-Fourth Semester:** Depending on their Focus, students will be assigned to a campus to serve within the Focus Department. If a Sunday role is not assigned, students will be expected to serve one/attend one each Sunday and commit to a campus.

Name Tags: While attending any events (All Staff, Sunday serving, or church events), students are required to wear Lifepoint College nametag and follow Lifepoint College's dress code.

Access Badges: Student access badges will grant students entrance into the Lifepoint College building, Fredericksburg campus and Spotsylvania campus buildings only. Focus Facilitators will request additional access for students in need from the Practicum Director.

Church Events: Outside of scheduled Practicum hours, students are able to serve in additional capacities. This can include, but not be limited to, Men's Conference, Flavour, Freedom Conference (after the completion of Freedom curriculum as a participant), etc.. Focus Facilitators may invite practicum students to attend additional team meetings. Students may attend when it does not create conflict with other college requirements. A student's nonattendance to this type of event will not affect Practicum grades or experience.



Practicum Probation

While Practicum is an essential and necessary element of a student's Lifepoint College experience, it is meant to work alongside each student's whole Lifepoint College experience to produce growth. As such, Practicum involvement may be affected by a student's academic standing, to include attendance, current or previous course grades, and involvement in other college activities. If Practicum probation is necessary, the student will be notified by the Director of Practicum.

SPIRITUAL MENTORS

In addition to Lifepoint College faculty, staff and practicum leaders, students are developed individually through an assigned spiritual mentor. Mentors are vetted and represent a variety of backgrounds; working professionals, ministry leaders, educators, etc.. Mentors work with students to schedule monthly one on ones and provide a safe space to ask questions, seek biblical wisdom and navigate through any challenges. This is not graded, but a required commitment to support each student's overall experience at Lifepoint College. Although meetings with spiritual mentors may occur during open time during the school day, many mentors are only available outside of regular school hours. Students are expected to prioritize meeting with their spiritual mentors no less than once per month.

JOURNEY

"And Jesus increased in wisdom and stature, and in favor with God and man." Luke 2:52

One of the descriptors of our spiritual tenets at Lifepoint College is "progressing, not perfect." This is true not only in our spiritual walk, but in the way students relate to one another and how students relate to the demands of the calling God has placed on each of them. God has placed every Christian on a *journey* of becoming more of who He has created him/her to be while discovering more of the calling and purpose He has given him/her.

Journey events are a critical part of development at Lifepoint College by placing students in challenging experiences that push them beyond what is comfortable to better lead and lean on one another as teammates. Through these required Journey events, students will develop perseverance, grow deeper in humility, progress in your growth physically and in character, and rely on the Holy Spirit to empower them. Dates of Journey events will be communicated at the beginning of the school year, and it is expected that each student will take the necessary steps to be fully present for these events, to include requesting time off work if necessary. Repeated non-attendance as Journey events may result in dismissal from the Lifepoint College program at the discretion of the Director of Student Development.

STUDENT LIFE EVENTS

A student's relationship with their classmates is one of the most formational experiences at Lifepoint College. Every year, as students graduate and reflect on their experience at Lifepoint College, they mention the friendships they've made are the most significant change they've had. The college sponsors 2-3 Student Life Events (SLEs) each semester to help foster these relationships in a fun environment. These events are planned during the normal schedule of the Lifepoint College week, so participation is expected of all daytime students.



STUDENT AMBASSADORS

Student Admissions Ambassadors work with the Admissions Department to help recruit students to Lifepoint College. Many prospective students receive their first introduction to the college at the hands of our student ambassadors. Our ambassadors serve as the face of Lifepoint College and are selected by the Admissions Department through an application and interview process. Students must be and remain in good standing at Lifepoint College to serve as Lifepoint College Student Ambassadors.

Ambassadors take pride in their school and enjoy being role models for both current and prospective students. Their position is both a privilege and a responsibility.

INTERNSHIPS

The Internship Program at Lifepoint College is designed to assist recent graduated students in further growth and development of their Spirituals Gifts, relationship with Jesus and their ministry calling. This experience's goal is to further assist in practical serving opportunities and interaction with church leaders, further defining and enhancing their ministry callings and gifts. The overarching goal is for students to be stretched in the practical ministry context and learn what it means to serve in ministry.

As an Intern they will be given more responsibility, have higher expectations and less oversight than that of a Practicum student. This opportunity will allow Lifepoint Church and Lifepoint College staff to give interns a greater sense of duty, while also continuing to inspect and be held accountable.

Internships are open to all eligible graduating students during their fourth semester.

CODE OF CONDUCT

To ensure the common growth and well-being of all students, faculty and staff at Lifepoint College, we ask all members of the Lifepoint College community to conduct themselves through the lens of:

1. leading oneself
2. following well
3. living with integrity
4. pursuing purity
5. embracing the process.

Below is more detail of what is expected in each of these areas.

Lead Yourself

1. Understand how God sees you and embrace your gifts
2. Accept responsibility for yourself and your actions
3. Learn time management



Follow Well

4. Honor those in authority over you
5. Honor those around you
6. Respect the station in life that God has placed you

Live with Integrity

7. Practice academic honesty
8. Work everything to the best of your ability
9. Live in private just as you would if others were looking

Pursue purity

10. Live pure in body and lifestyle
11. Live pure in personal relationships

Embrace the Process

12. We believe:
 - You will be stretched
 - You will be challenged
 - You will not like every aspect of the program, but...
13. Commit fully to the program and it WILL change your life

In addition to these commitments, there are some behaviors Lifepoint College will not tolerate as they actively work against the well-being and unity of the college community. A list of these inappropriate behaviors is found below:

Theft

Lifepoint College prohibits taking another's property without their consent.

Harassment

There is no tolerance for harassment or intimidation of a community member, including a roommate, or the threat of physical or emotional harm. Any harassment should be reported immediately to the Student Life Department and to the Director of Academics.

Threatening or Endangering Physical or Emotional Safety

Lifepoint College will not tolerate expressed or implied threats against others. Any conduct that threatens or endangers the health, physical, or emotional safety of a community member, including oneself, either on or off campus, is not acceptable. This may also include any conduct violation motivated by bias toward characteristics including, but not limited to, race, gender, religion, or class, which will result in significantly more serious sanctions and may result in immediate suspension or expulsion.

Hazing

All forms of hazing and initiation are illegal, whether voluntary or involuntary. Lifepoint College takes any alleged forms of hazing very seriously and strictly prohibits this behavior. The following may be some (but certainly not all) forms of hazing.

1. All forms of physical activity deemed dangerous or harmful.
2. The application of foreign substances to the body.
3. Scavenger hunts involving illegal activities, kidnapping, or ditching a member of the community.



4. Depriving students of sleep.
5. Not providing decent and edible foods.
6. Depriving students' means of maintaining personal hygiene.
7. Forcing, coercing, pressuring, or requiring students to consume alcohol or foreign or unusual amounts of substances.
8. Nudity or forcing students to dress in a degrading manner.
9. Psychological Hazing: any act which is likely to compromise the dignity of a student; cause embarrassment or shame to a student; cause a student to be the object of ridicule or malicious amusement; or inflict psychological or emotional harm.

Cohabitation

Students cannot live with or engage in overnight stays with members of the opposite sex in the same living arrangements (i.e., same house, apartments, etc.). This policy may not apply to students living in their parent's homes.

Sexual Misconduct

Sexual misconduct offenses include but are not limited to inappropriate sexual behavior, sexual harassment, non-consensual sexual intercourse (or attempts to commit the same), non-consensual sexual contact (or attempts to commit the same), and sexual exploitation. See "Sexual Misconduct Policy"

Hosting Disruptive Gatherings

No student living on or off campus can host any disruptive party, gathering, or event that disturbs or impacts the peace of another. This includes but is not limited to: disturbing the peace of others; excessive noise, violent, offensive, disorderly behavior, or quarrelsome conduct; traffic obstruction of public or private streets by crowds or vehicles; public drunkenness, or any alcohol given to underage persons; and litter.

Compliance for Students

Lifepoint College makes every effort to provide and maintain a drug-free campus. Pursuant to the DrugFree Schools and Communities Act Amendments of 1989, it is unlawful to manufacture, distribute, dispense, possess, use, or sell illicit drugs and alcohol in all student housing, buildings, property, facilities, service areas, and satellite centers of the College. All students are required to comply with this policy as a condition of their continued enrollment.

Use of Alcohol and Narcotics

Students who possess, distribute, and use alcohol, narcotics, or other intoxicants may be subject to the disciplinary process. Students present on campus while under the influence of illicit drugs or alcohol are subject to the disciplinary process even if their consumption was off campus.

Alcohol Distribution

Lifepoint College will not tolerate students providing alcohol to minors and possessing or consuming alcohol while under the age of 21.

Use of Tobacco

In the interest of common health concerns, the campus provides a tobacco-free environment. Use or display any form of tobacco (including but not limited to cigarettes, cigars, snuff, smokeless tobacco, chew, hemp, hookah, etc.) on Lifepoint College premises or at any College-sponsored function is strictly prohibited.



Gambling

All gambling (monetary and commodities) on Lifepoint College premises, including websites, or at College-sponsored events is strictly prohibited.

Unauthorized Use of College or Church Property or Premises

Unauthorized entry and misuse of College or Church premises or property, including but not limited to entering a restricted area (i.e., rooftops), the unauthorized use of computers or telephones, or other College equipment, is prohibited.

Vandalism/Damages

Any malicious or non-malicious act that causes damage or destroys or defaces any College, public, or private property is strictly prohibited.

Inappropriate Communication and Publication

Students will be held accountable for statements and publications that they make in a printed or electronic form that are inconsistent with the Student Standards of Conduct (i.e., Instagram, TikTok, Facebook, blogs, etc.).

POLICIES AND PROCEDURES

LEAVE OF ABSENCE

Students who need to interrupt their studies temporarily for medical, personal, or employment reasons may apply for a Leave of Absence. A Leave of Absence permits the student to cease attendance for a specified time and not to have to apply for readmission. Approval of Leave of Absence requests is not automatic.

The Executive Director of Lifepoint College is the final approval authority for Leave of Absence requests. Leave of Absence Request forms are available from the Director of Administration.

WITHDRAWAL FROM LIFEPOINT COLLEGE

A student must file a written notice with the Director of Administration and Academics Director to officially withdraw from the college. Failure to attend classes is not considered an official notice and may result in failing grades for all courses in progress at the time the student stops attending. Withdrawal forms are available from the Administration Manager. An official "WP" or "WF" is recorded after the student completes all exit interviews.

Furthermore, students withdrawing from the program are responsible for returning lanyards and access badges to the college. Students should also save any personal files necessary, as technological access will be revoked upon withdrawal. Additionally, any paid fees or tuition may be forfeited upon withdrawal from the program in compliance with Lifepoint College's financial policies and deadlines.



If the institution receives no contact from the student, the college will automatically establish a withdrawal date 14 days after a student's last known activity in the program. A letter will be sent to notify the student of the withdrawn status and further communications will be generated from the Financial Office if warranted.

HOLIDAYS OBSERVED

Lifepoint College observes the following legal holidays:

Good Friday / Easter Monday / Labor Day / Thanksgiving Break / Christmas and New Year's Break / Martin Luther King, Jr. Day / President's Day

SEXUAL MISCONDUCT POLICY

Title IX: In supporting our Christ-centered community, Lifepoint College strives to provide a safe and secure academic and work environment for our students and staff alike. We have a federal - and Christian - obligation to prevent and efficiently and effectively address complaints of sexual harassment and assault. Any complaints or concerns can be directed to any member of the college leadership team the individual feels comfortable with; when necessary, cases may be elevated to Lifepoint Church Human Resources.

Furthermore, students are to accept the teachings of the traditional biblical view regarding our sexuality, the importance of chastity, and the place of heterosexual marriage as God's intended context for complete expression to occur (Gen. 2:21-24)."

COLLEGE COMMUNICATION

Communications between the college and students will primarily be conducted via Slack and students' Lifepoint College Outlook email and calendars. Students are expected to login and check their Slack and Outlook accounts daily throughout the school year and periodically over breaks in the program. Additional communications, such as library reminders, attendance sign ins, or transcript requests, may be conducted through our Populi information system.

DRESS CODE

The goal at Lifepoint College is to provide a safe and distraction-free learning environment. All students will need to comply with the dress code below. Failure to do so will result in being sent home to change and a level one infraction. All students will dress in conformance to their biological sex.

Items that are allowed:

- Jeans/Pants
- T-shirts and tops that cover the mid-section
- Shoes and Sandles
- Dress and Skirts that are appropriately long enough to be comfortable
- Sweatshirts
- Cover all under garments
- Jewlery
- Hates and athleisure are allowed for specific LC events



Items that are not allowed:

- Obscene logos, graphics, or language
- Sweatpants or leggings, unless approved by staff for a specific Lifepoint College event
- Spaghetti straps or crop tops
- Short shorts or miniskirts
- Pajamas and Slippers
- Hats in class
- Low-cut or plunge tops

JUDICIAL PROCESS

The objectives of the discipline processes at Lifepoint College are to accomplish the following goals.

1. Teach personal responsibility for actions.
2. Develop a sense of accountability among community members.
3. Discourage behavior that infringes upon the dignity and integrity of the community.
4. Discourage behavior that violates College policies and civil law.
5. Value acts of restitution as part of the restorative process.

Discipline is the responsibility of every member of the community. The highest form of discipline is self-discipline, which links inextricably with a growing Christian lifestyle. However, when an individual does not execute self-discipline, it becomes the responsibility of the College community. Disciplinary action may take place if a student is found to violate the values and principles of the College.

Discipline begins with self and flows outward to others in humility and mutual accountability.

1. Self-Discipline: Each community member has the responsibility to care for their own choices.
2. Loving Confrontation: Each community member shares the responsibility to care enough about others to confront one another in love. The progression of loving confrontation begins with friends, then Student leaders, then Lifepoint College staff.
 - a. Scripture encourages Christians to speak the truth in love to one another
 - b. Humility rooted in the Bible is a necessary ingredient for loving confrontation
 - c. Even if the confronted individual does not respond, we are to remain prayerful and committed to the restoration of that individual.

Depending on the circumstance and situation, especially those of a more serious nature with an impact on the individual or the campus community, the Director of Student Life or other Lifepoint College leadership may need to become involved immediately with the goals of discipline in mind. Many scriptures inform our process, including Gal 6:1-5, Heb 12:7-11, Matt 18:15-17, 21-35; Col 3:12-17.



LEVEL ONE INFRACTIONS

Level One Infractions entail minor offenses that include but are not limited to the following:

- * Dress code violations, Housing violation, Lifepoint building usage violation, unwholesome speech at a Lifepoint event, etc.

LEVEL TWO INFRACTIONS

Please note that zero-tolerance indicates that any student who violates this policy does not receive an additional warning. A first offense is a serious violation of the Community Covenant and will subject an individual to all appropriate disciplinary sanctions.

1. The accumulation of two or more Level One Infractions within a semester.
2. Inappropriate sexual behavior, including but not limited to premarital or extramarital sexual activity and/or any that may be categorized as distasteful or immoral of a sexual nature according to the guidelines and determination of Lifepoint College and the governing parties therein.
3. Deliberate refusal to comply with clearly stated policies or directives issued by any College official, including RA's and security personnel, acting in the performance of their duties. This includes, but is not limited to, failure to evacuate a building during a fire alarm.
4. Possession, distribution, propagation, or viewing of inappropriate material that includes but is not limited to:
 - a. Obscene or distasteful material as determined by the community standards of Lifepoint College.
 - b. Sexually explicit or pornographic content such as videos, movies, books, magazines, internet or webcam use, internet usage/sites, cell phones, etc.
 - c. Intentional distribution, exposure, propagation, and/or forwarding of illicit, explicit, and/or inappropriate materials with the intent to harass, disturb, discomfort, or bully another individual, including but not limited to: Inappropriate text messages, phone calls, emails, pictures, or other correspondence that is offensive, sexual, lewd, or distasteful.
 - d. Intentional exposure of body parts in any live or communicated fashion with or without the intent to harm, harass, or bully another person.
5. Aiding, abetting, or conspiring with another person to become involved in inappropriate behavior, including being present when another student violates College policy and behaving in such a way that constitutes permitting or condoning the violation.
6. Physical abuse, intimidation, fighting, harassment, pranks, and other physical conduct that either threatens or endangers the welfare, safety, and security of any person.
7. Verbal abuse, intimidation, harassment, coercion, pranks, or bullying that threatens the health, safety, and security of any person.
8. Acts of dishonesty, including but not limited to the following:
 - a. Cheating, plagiarism, or other forms of academic dishonesty.
 - b. Furnishing false information or lying to any College official, faculty member, or office.
 - c. Forgery, alteration, or misuse of any College document, record, or instrument of identification.



- d. Unauthorized taking or keeping of items of College property, items rented, leased, or belonging to students, faculty, staff, or guests of the College.
- 9. Hazing is defined as an act that endangers the mental or physical health or safety of a student or destroys or removes public or private property for initiation.
- 10. Violation of federal, state, or local law.
- 11. Possession of firearms, explosives, other weapons, or dangerous chemicals. Firearms, explosives, other weapons, and dangerous chemicals are not permitted on College premises.
- 12. Conduct that is disorderly, lewd, or indecent.
- 13. Propagation of unhealthy and unsound practices, including but not limited to:
 - a. Occult practices,
 - b. Witchcraft,
 - c. Anti-Christian practice,
 - d. Intended worship of a non-Christian deity,
 - e. Doctrinal practices, teachings, etc. that endanger the College community.
- 14. Any gambling activity. Gambling includes any gaming activity that includes the wagering or exchanging of monies or material wealth.
- 15. Attending places of questionable amusement, including but not limited to bars, dance clubs, casinos, adult entertainment clubs, and X-rated establishments.
- 16. Conduct that is not keeping with the values of the Lifepoint College community includes but is not limited to:
 - a. Attempts to circumvent regulations to enable disruptive, destructive or inappropriate behavior.
 - b. A series of acts, attitudes, or pattern of behavior that does not keep with Lifepoint College values.
 - c. A habitual lack of regard for the community, students, or systems at the College.
- 17. Being out overnight with members of the opposite sex.
- 18. Teaching or promoting any behavior or ideology that directly contradicts the Statement of Faith. Continued enrollment in Lifepoint College is contingent upon adherence to an agreement with the Statement of Faith.

LEVEL THREE INFRACTION

A Level Three infraction is any severe or overt violation of college policies. It may also include the accumulation of two or more Level Two infractions within one semester.



SANCTIONS

In recommending or determining a sanction, the Judicial Committee, which is composed of the Lifepoint College Leadership, will consider all relevant factors, including the nature of the offense; the severity of any damage, injury, or harm resulting from the offense; the student's current demeanor; and the student's past disciplinary record.

LEVEL ONE SANCTIONS

Level One Infractions are single-sanction offenses: a warning. The warning is a verbal or written notice to the student that the student is violating or has violated institutional regulations.

LEVEL TWO SANCTIONS

Level Two Sanctions may vary, given the nature and severity of the offense. Sanctions may include one or more of the following:

1. Warning: A notice in writing to the student that the student is violating or has violated institutional regulations.
2. Probation: A written reprimand for violation of specified regulations. Probation is for a designated period and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulation(s) during the probationary period.
 - a. Loss of Privileges: Denial of specified privileges such as events for a designated period.
 - b. Restitution: Compensation for loss, damage, or injury. This may take the form of appropriate service and monetary or material replacement.
 - c. Discretionary Sanctions: Work assignments, service to the College, or other related discretionary assignments. Any assignments must have the judicial body's or judicial official's prior approval.
 - d. Other Sanctions: Other sanctions may be imposed instead of or in addition to those specified above (imposition must relate to the nature of the violation), including but not limited to the following:
 - i. Educational or research projects,
 - ii. Mandated counseling or therapy and/or
 - iii. Substance abuse assessment.
3. College Suspension: Separation of the student from the College for a definite period, after which the student is eligible to return. Conditions for readmission may be specified.

LEVEL THREE SANCTION

A Level Three Infraction is a single-sanction offense: expulsion. A student who commits a Level Three offense will be permanently separated from the College. The Judicial Committee communicates its recommendation to the Executive Director of the College.



RESOLUTION POLICY

The purpose of the Resolution Policy and Process is to provide equitable and orderly processes to resolve student concerns. Lifepoint College is committed to the scriptural principles found in Matthew 18:15-17. A direct approach between the offended person and the offender, "speaking the truth in love," is in order and will resolve most issues. Therefore, when appropriate, the student should first attempt to discuss the matter privately with the other person to resolve the matter.

If a student cannot resolve a concern with another student or a faculty or staff member, the student should follow the Resolution Process as described below. Students should address grade disputes with the academics department . Students should address Housing matters initially with the Resident Assistant. If concerns remain, the student should then follow this Resolution Process.

Students must submit concerns through the Lifepoint College Resolution form within 20 business days of occurrence. The student will receive an immediate acknowledgment of receipt of the concern and can expect a response from the Resolution Committee within the next ten business days.

Students who have specific concerns regarding their experience as Lifepoint College students are encouraged to use this form to make those known. The Resolution Committee will review and give a timely response to all complete forms. Anonymous submissions cannot receive a response.

The Resolution Committee is a small group of Lifepoint College team members. Depending upon the nature of the concern and the level of response needed, a member of the Resolution Committee will respond directly to the student, or the Committee will elevate the matter to the Lifepoint College Leadership Team for review. The Committee will provide a report to the Lifepoint College Leadership Team each semester summarizing the nature of and response to student concerns reported through the Resolution Process.

Students should direct any questions related to the Lifepoint College Resolution Policy to the Executive Director of Lifepoint College. Lifepoint College cannot guarantee that it will resolve every issue raised to the satisfaction of a student or a group of students. However, Lifepoint College does seek to address pertinent issues that affect the quality of our students' academic and cocurricular experiences.

TECHNOLOGY POLICY

Recognizing that access to instructional technology is important to students' academic success, Lifepoint College provides internet resources for use while on campus.

A wi-fi internet connection is available for student use. Students are limited to the Lifepoint College wi-fi network while on campus, unless they are granted access to another wi-fi network while working, interning or otherwise serving in a department of Lifepoint Church. The Lifepoint College wi-fi network is accessible by password only, which students will receive at orientation, and students are prohibited from distributing that password to others.



Copyright infringement – which includes downloading music or software files; reproducing logos, photos, or other images; or otherwise violating the copyright owner’s exclusive rights without his or her permission – is a serious offense that is subject to institutional disciplinary measures as well as possible civil and criminal consequences. Students are encouraged to seek guidance from the Lifepoint Church IT department or from resources such as copyright.gov to determine what actions constitute a possible violation.

All use of technology on campus, whether through Lifepoint College lab computers or through students’ personal devices, is governed by the Lifepoint Church Technology Agreement. Students are required to agree to these terms upon signing the student handbook prior to using any technology at Lifepoint College.

KEY CARDS AND ACCESS

Lifepoint College students are assigned key cards which give access to areas in Lifepoint College facilities necessary for the students’ involvement in the college. This is limited primarily to the Lifepoint College facility during normal college hours (see Administrative Hours of Operation section). Access key cards do not permit access to spaces outside of those hours or into other locations of Lifepoint Church facilities. Students must be accompanied by a staff member of Lifepoint College or Lifepoint Church when at church facilities. Key cards must be turned in upon withdrawal or completion of the program.

SAFETY PROCEDURES

Lifepoint College considers student safety an utmost priority. The college faculty and staff have emergency plans in place for in the case that an emergency situation may arise which includes evacuation protocols, as well as lockdown procedures.

Additionally, students will participate in some events and activities that have the potential to pose some risk to students. Students’ enrollment in the program consents to participation in such events (Journey events, mission trip, etc.) and releases Lifepoint College and Lifepoint Church from any liability and litigation related to these events.

PARKING POLICY

Parking is available for all students in the parking lot immediately in front of the main entrance of the Lifepoint College Fredericksburg campus. While there are parking spaces closer to the Lifepoint College building, these spaces are reserved for the patrons and employees of the businesses surrounding Lifepoint College. Students will be given window cling parking passes to display in their vehicles throughout the academic year. Parking in spaces other than the ones designated in front of the Fredericksburg campus for students is prohibited. The first offense against this policy will result in disciplinary procedures according to Lifepoint College policy. Lifepoint College reserves the right to alter parking arrangements for students in case of special events or to accommodate other needs as needed.



SEVERE WEATHER POLICY

In the case of severe weather, Lifepoint College administration will monitor local agencies to determine whether conditions are safe for travel on scheduled school days and college-specific events. For all Lifepoint Church events, including Sunday worship experiences and practicum requirements, Lifepoint College will yield to whatever guidance is issued by Lifepoint Church regarding weather delays, closures, or other specifications. Any weather that will affect the Lifepoint College student program will be communicated to students as soon as possible via Slack.

FINANCIAL INFORMATION

TUITION AND FEES

All tuition needs to be paid no later than the first day of class and paid in full. If you need to apply for a student loan, you may due so prior to the due date. If not, you will be asked to withdraw immediately.

All fees are considered fully earned by Lifepoint College upon commencement of scheduled classes in any semester and will not be reimbursed with tuition monies paid to the college. Students withdrawing from Lifepoint College prior to the first day of class of the semester will have all of their fees reimbursed minus any application and Student Registration Fees.

BOOKS AND SUPPLIES

All books and supplies will need to be purchased prior to the first day of class. You will be sent your syllabus from the Academic Support Coordinator or added to your classes on Brightspace with all requirements. You may also access every book from the Lifepoint College Library.

FINANCIAL WITHDRAWAL POLICY

Students desiring to withdraw from the program must contact both the Director of Academics and Director of Administration to complete a withdrawal form. After the withdrawal notification has been processed, the student may contact the Business Office to request a refund of any remaining credit balance if in compliance with Lifepoint College tuition refund policy.

If the institution receives no contact from the student, the college will automatically establish a withdrawal date 14 days after a student's last known activity in the program. A letter will be sent to notify the student of the withdrawn status and further notices will be generated from the Financial Aid Office if warranted.

TUITION REFUND POLICY

Students who wish to drop a class, withdraw from Lifepoint College, or who are suspended from the college are entitled to a tuition refund according to the schedule below. Drops or withdrawals after the third week of classes will not result in a tuition refund of any amount.



REFUND SCHEDULE

1st week of classes: 100%
Up to 3rd week of classes: 50%
After 3rd week of classes: No Refund

It is the responsibility of the student to be aware of all credit amounts in his or her account and to maintain current address and contact information with Lifepoint College.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. Lifepoint College does not receive funds under an applicable program of the U.S. Department of Education and is not subject to FERPA. Southeastern University does receive funds under an applicable program of the U.S. Department of Education and is subject to FERPA.

FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are "eligible students."

Generally, schools must have written permission from the parent or eligible student to release any information from a student's education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31): School officials with legitimate educational interest; other schools to which a student is transferring; specified officials for audit or evaluation purposes; appropriate parties about financial aid to a student; organizations conducting certain studies for or on behalf of the school; accrediting organizations; To comply with a judicial order or lawfully issued subpoena; appropriate officials in cases of health and safety emergencies; and state and local authorities within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, "directory" information such as a student's name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory 64 information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is at the discretion of each school.

For additional information, call 1-800-USA-LEARN (1-800-872-5327) (voice). Individuals who use TDD may use the Federal Relay Service.

Or contact the office at the following address:

Family Policy Compliance Office Department of Education
400 Maryland Avenue, SW Washington, D.C. 20202-8520
<http://www2.ed.gov/policy/gen/guid/fpco/index.html>



ACADEMIC POLICIES AND PROCEDURES

COURSE REGISTRATION

In order to complete the appropriate associate degree or certificate program in two years, students must follow the prescribed course map throughout their college career. With these constraints, students are automatically enrolled in their courses each session by the Lifepoint College academic department. Should an issue arise with a student's ability to move forward in their coursework, he/she will be notified by the academic department with directions on who should be consulted to resolve the issue.

ATTENDANCE

As an institution of higher learning, Lifepoint College places a premium on class attendance. A student's attendance is vital to ensure that the student can learn from instruction presented by the instructor, feedback and questions offered by classmates, and the opportunities presented within the face-to-face experience. Students are expected to maximize their attendance in each course and scheduled event to honor both God and those in authority by being on time.

Students who exceed the maximum number of absences allowed for a class earn a Failure due to Non-Attendance grade of "FN." Details of the attendance policy for each course are in the course syllabus. All absences, including excused absences, count as absences. Each student is responsible for monitoring his/her attendance and compliance with the required attendance for each course.

A summary of allowable absences for many course types appears below. Students are responsible for monitoring their attendance records in each class.

At Lifepoint College, each absence is classified as either "unexcused" or "excused." Three instances of tardiness in any course equals one absence. All absences, whether they are excused or unexcused, count towards total absences. College-sanctioned mission trips in which classwork is reflected as part of the mission trip do not count as an absence as long as all relevant work is completed on time. If the required class work as part of a mission trip is not submitted, classes will be counted as absent. An excused absence permits the student to make up any in-class work or assignments, except for in-class participation grades.

An unexcused absence is one in which the student does not attend a class and has not promptly communicated to the instructor a valid reason to excuse the absence. Students earn an "F" for work missed due to an unexcused absence. Examples of unexcused absences include alarm clock failure, traffic, inoperative vehicle, forgetfulness, and oversleeping. Any absence, even those for a reason that would otherwise be excused, is considered unexcused if the student does not communicate with the instructor within a week of the absence.

An excused absence is one in which the student is unable to attend a class due to a personal illness or injury, or family emergency, and the student promptly communicates the valid reason to the instructor. Students with excused absences may be permitted to submit work missed because of the absence. Students should inform instructors of planned absences. Students who see a medical practitioner should obtain a "return to work/school" form from the practitioner.



SPIRITUAL LIFE CREDIT

For the required Spiritual Life Credit, students must attend bi-weekly *Sacred Assembly*, weekly *chapel services*, and monthly *All-Staff meetings*. Students may not miss more than nine spiritual life experiences in a semester, with no more than three of those absences being for chapel, and receive the Spiritual Life Credit. As with academic courses, three occurrences of tardiness is equal to one absence. Students are expected to monitor their own attendance to these events as credit will not be reviewed until the end of each semester. Failure to receive a Spiritual Life credit will not allow a student to graduate as planned and will require returning for an additional Spiritual Life credit for graduation eligibility.

NUMBER OF ALLOWED ABSENCES (Excused or Unexcused)

Length of Course	Type of Course	Credit hours	Absences Allowed
8 weeks	Academic Course	3 credit hours	3
8 weeks	Academic Course	1 credit hour	2
16 weeks	Practicum Courses	1 credit hour	6 (3 lab, 3 classroom)
16 weeks	Spiritual Life	1 credit hour	9 (see above section)
16 weeks	Small Group		3
2 years	Journey		3

CLASSROOM BEHAVIOR/POLICY ON ELECTRONIC DEVICES

Lifepoint College strives to maintain a professional atmosphere in which effective communication is practiced by administrators, faculty members, staff members, and students. Students are encouraged to engage in a lively exchange of ideas while maintaining a respectful attitude to all participants. Cell phones and other communication devices must be turned off or silenced during class. Students may not text, browse the internet (except when specifically requested to do so by a facilitator), or conduct any other kind of digital communication which detracts from their learning experiences. Students may not record any aspect of class without instructor permission. Students who are texting, answering personal emails, or using electronic devices in any other way unrelated to class are in violation of the Student Code of Conduct, they will be asked to leave and will be marked absent for that class period.

ACADEMIC STANDING

Lifepoint College recognizes three categories of academic standing: Satisfactory, Probation, and Dismissal.

In order to remain in good academic standing and to be eligible for graduation, as well as participate in financial aid programs administered by Lifepoint College, students must be making satisfactory academic progress toward an Associates of Ministerial Leadership or Certificate of Biblical Leadership. Students are making satisfactory academic progress when they meet all the following requirements:



1. Students must maintain a minimum of 2.0 cumulative grade point average (GPA) while also earning a C- or higher in biblical and theological studies courses. (See the Curriculum Overview to determine which courses are included in this category.)
2. Students must successfully complete at least 67% of the credits attempted each semester. Successful completion of a course means that the student has earned a grade other than the following: "F" (failing) "I" (incomplete), or "W" (withdrawal, either while passing or failing the course.)
3. Students must be on track to complete their degrees in no longer than 150% of the published length of the program. For full-time students, the allotted time period is two years. For part-time students, the allotted time period is four years.
4. Students must not be on Academic Probation as defined by the Academic Catalog. Students who are admitted on a provisional basis are considered on Academic Probation for their first semester of enrollment.

Satisfactory academic progress will be evaluated on a semester basis and students will be notified of their status. In an attempt to encourage academic success in Lifepoint College students, when possible, the academic department of the college will monitor grades during class sessions and will invite students in danger of class failure to participate in an academic success plan.

ACADEMIC INTEGRITY

Academic integrity is essential to the vision and mission of Lifepoint College to develop world-class leaders who possess intellect and virtue and who love the truth according to a biblical worldview. In cases of alleged academic dishonesty, appropriate designated authorities within the College will inquire into and, if necessary, review such cases according to the principles, policies, and procedures outlined in the Student Handbook and Catalog.

Academic dishonesty occurs when a student or students engage in any of the following behaviors.

- Plagiarism: Any attempt to represent the published or unpublished words or ideas of another as one's own
- Cheating: Using or attempting to use unauthorized materials, study aids, or people for personal assistance in academic work or examinations, including, but not limited to, the following actions:
 - Looking at an examination paper or answer sheet of another student
 - Obtaining, before the administration of a test, unauthorized information regarding the test
 - Possessing or distributing an exam or exam questions
 - Using any unauthorized materials or equipment during an examination
 - Cooperating or aiding in any of the above
- Fabrication: Altering, contriving, or inventing information that would be deceptive in any academic exercise, written or otherwise.
- Misrepresentation of attendance or absence records
- Misrepresentation of Academic Records: Altering any portion of student records
- Facilitating Academic Dishonesty: Aiding another to violate the Academic Integrity Policy of this Institution



- Unfair Advantage: Using improper means to attempt to gain a more favorable advantage on an academic assignment or exercise
- Multiple submissions: Using the same work to fulfill requirements for more than one assignment or course without prior approval from all instructors involved
- Sabotage: Deliberately acting to obstruct, destroy, damage, or inhibit the use of materials or equipment
- Substitution: Using a proxy or acting as a proxy in an academic assignment or exercise
- Tolerating Academic Dishonesty: Failing to address academic dishonesty promptly

PENALTIES FOR VIOLATIONS OF ACADEMIC INTEGRITY

The appropriate authority may impose one or more of the following penalties for a confirmed instance of academic integrity or dishonesty, including previous infractions.

- A failing grade on the assignment in question
- A failing grade in the course
- Suspension from the College for a determined period
- Dismissal from the College

RIGHT TO APPEAL

The student has the right to appeal the Academic Integrity penalty. The appeal must come within two weeks of receipt of the decision. To appeal the penalty, the student should submit a letter with supporting documentation to the Director of Academics. The Director of Academics may choose to do one of the following:

- Reverse the finding and dismiss the penalty or
- Confirm the finding and impose the penalty or
- Confirm the finding and modify the penalty

PLAGIARISM

Plagiarism constitutes a serious violation of the Lifepoint College Academic Integrity Policy. Should plagiarism occur, the offense will be sorted into one of the categories below and result in the prescribed actions and consequences.

Low-Level Plagiarism

- Citation of information not actually utilized in the submission (a.k.a. “padding reference list”)
- Inserting verbatim phrases of 2-3 distinctive words or inserting small parts of media or other materials without proper attribution
- Substituting synonyms into an author’s original sentence rather than rewriting the complete sentence while not giving proper attribution
- Reordering the clauses of a sentence while not giving proper attribution
- Imitating the sentence, paragraph, organizational structure, or writing style of a source, or using a source’s line of logic, thesis, or ideas, without proper attribution
- Repeated Low-Level Plagiarism will be subject to Medium Level Plagiarism consequences

Low-Level Consequences



Should it be determined that a student has committed Low-Level Plagiarism, the course facilitator shall conduct a corrective conference with the student to address areas where the student has a limited understanding of plagiarism. The course facilitator will deliver any, or any combination, of the following consequences in an effort to deter further acts of the same. Any Low-Level Plagiarism occurrence will be documented, along with details of the consequences applied.

- Assignment of Plagiarism Modules and Quizzes to be completed and passed by the student
- Assignment score reduction (severity of the reduction is left to the discretion of the course facilitator, depending upon the severity of plagiarism up to the total grade value of the assignment)
- The student resubmits the work originally plagiarized by the student, including proper attributions for a reduced grade

NOTE: Three (3) submissions with Low-Level Plagiarism by any one student throughout their college career results in Medium Level or High-Level consequences and a referral to the Plagiarism Faculty Committee.

Medium Level Plagiarism

- Engaging in Low-Level Plagiarism three times in one or more courses
- Combining paraphrasing with verbatim sentences to create a paragraph or more of the text (a.k.a. "mosaic plagiarism")
- Direct plagiarism of phrases, but not entire paragraphs or works, that lack proper attribution and are presented as a student's own work
- Failure to cite in-text (parenthetical or footnotes) resources multiple times in a single submission that are listed on the reference list
- Failure to cite any references, either in-text or in a reference list, when references were used to construct the assignment
- Paraphrase another's work without proper attribution

Medium Level Consequences

Should it be determined that a student has committed Medium Level Plagiarism, the student will be referred to the Plagiarism Faculty Committee, who will deliver any, or any combination, of the following consequences to deter further acts of the same. Any Medium Level Plagiarism occurrence will be documented, along with details of the consequences applied.

- Assignment submission will receive a score of zero
- Assignment of the Plagiarism Module and Quiz to be completed and passed by the student
- The Plagiarism Faculty Committee may choose to fail the student for the course

NOTE: Should a student submit a second assignment containing Medium Level Plagiarism, they will be subject to High-Level Consequences and a referral to the Plagiarism Faculty Committee.



High-Level Plagiarism

- Engaging in Medium Level Plagiarism more than once in one or more courses
- Copying and pasting (both direct and mosaic plagiarism) of entire paragraphs or works that are presented as the student's own work
- Turning in partial or total work that a student has used in the previous or current course without permission from the instructor or faculty (a.k.a. self-plagiarism)
- Submitting another person's work as one's own

High-Level Consequences

Should it be determined that a student has committed High-Level Plagiarism, the student will be referred to the appropriate authority (Director of Academics or Executive Director of Lifepoint College) who will deliver any, or any combination, of the following consequences in an effort to deter further acts of the same. Any High-Level Plagiarism occurrence will be documented in the student record, along with details of the consequences applied.

- Failure of the course
- High-Level Plagiarism notation attached to the transcript

COURSE ASSESSMENT AND GRADING

At the end of the term/semester, instructors assign a grade for every course, Practicum, and spiritual development activities that carries academic credit. The Lifepoint College academic department calculates grade point average (GPA) on the conventional 4-point scale.

FAILURE DUE TO NON-ATTENDANCE

Students earn a grade of "FN" when absences in a course exceed the required minimum attendance for the course. Details of the attendance policy for each course are in the course syllabus. All absences, including excused absences, count as absences. Each student is responsible for monitoring his/her attendance and compliance with the required attendance for each course.

Students must monitor attendance because a grade of "FN" does not appear when the student violates the required minimum attendance for the course. Brightspace shows the student's earned numeric course average until the end of the term/semester. If the student exceeds the number of allowable absences, Brightspace changes the course grade to "FN" only at the END of the semester. The grade "FN" is recorded regardless of the student's average grade in the course at the time the student violates the relevant absence standard.

A course in which the student earns a grade of "FN" counts toward the hours attempted by the student, adversely affects the student's GPA, and carries the same weight as if the student had earned a grade of "F."

INCOMPLETE

Students earn a grade of "I" when the student does not submit or complete all required coursework by the end of the term/semester. Facilitators do not have to grant additional time for students to complete the work. Students who cannot complete or submit work on time



should immediately notify and receive guidance from their instructor. A grade of “I” is temporary and appears until the instructor posts the permanent grade. A grade of “I” will not appear on a student’s record for more than 60 days after the end of the term.

GRADING SCALE

For any graded learning activity (i.e., assignments, discussions, etc.), you will be assigned a letter grade based upon the following distribution:

Letter Grade	Points
A	100-94
A-	93-90
B+	89-87
B	86-83
B-	82-80
C+	79-77
C	76-73
C-	72-70
D+	69-67
D	66-63
D-	62-60

GRADE APPEAL

Course assignment grade appeals must be addressed before the end of the course. If a student disagrees with a course assignment grade, the student should follow this procedure:

- Meet with the course instructor to discuss the disagreement before the end of the course
- If the student does not receive a satisfactory explanation or resolution of the grade in question, the student may then submit a written request for review to the appropriate authority before the end of the course
- For Academic courses, the student submits the request to the Director of Academics
- For Practicum courses, the student submits the request to the Director of Practicum
- If the appropriate authority is also the course instructor, then the student submits the request to the Executive Director of Lifepoint College

GRADE DISPUTE

If a student identifies an error in a course assignment grade or wishes to dispute a course grade after the end of the course, the following procedures and time limits apply.

For documented evidence of a data entry error, the student should present supporting evidence to the appropriate authority no later than two weeks after the last day of the term. If the appropriate authority verifies a data entry error in Brightspace, the error will be corrected.



The student may make a written request for a course grade review to the appropriate authority no later than two weeks after the last day of the term. The student's request should identify the rationale for the requested review, and an explanation of why he/she did not raise the issue during the course.

- For Academic courses, the student submits the request to the Director of Academics.
- For Practicum courses, the student submits the request to the Director of Practicum.
- For Student Life courses, the student submits the request to the Director of Student Life.
- If the appropriate authority is also the course instructor, then the student submits the request to the Executive Director of Lifepoint College.

WITHDRAWAL FROM COURSES

Students are able to withdraw from courses without an "incomplete" or "failing" grade before the beginning of week 3 of each session. This may be done by obtaining a course withdrawal form from the academic department, filling out the form in its entirety, and obtaining all required signatures from the course facilitator and director of academics.

LATE WORK

Late classwork is only acceptable if given written notification from the class facilitator prior to the due date of the assignment and is deducted 10% per day late from the assignment due date given in the course syllabus.

ACADEMIC PROBATION

Students are placed on academic probation when their cumulative GPA falls below 2.0 or when their semester GPA falls below 2.0 for the second consecutive semester. Students are notified of their probationary status by email to their college email account. Students placed on academic probation must meet with the Director of Academics to discuss the terms of Academic Probation prior to registration for their next classes.

Terms of academic probation include the following:

1. Students must meet with a faculty member on a monthly basis to discuss success strategies.
2. Students must submit monthly confirmation to the Dir. of Academics from each instructor that the student is making satisfactory progress in each course in which they are enrolled. Standard forms will be provided.
3. Students are required to maintain satisfactory attendance in each class in which they are enrolled. Satisfactory attendance is defined by each instructor in the course syllabus.
4. Students will not be permitted to take more than 16 credit hours.
5. Students must earn a minimum 2.0 each semester in which they are on probation.

It is the student's responsibility to ensure that the above requirements are complete. It is up to each student to initiate contact with instructors, full-time faculty, and deans. If a student



successfully completes each of the above requirements, probation will be removed and the student will be considered in satisfactory academic standing. Probation may continue for a maximum of two semesters. If a student fails to achieve satisfactory standing after two semesters, the student will be academically dismissed.

ACADEMIC DISMISSAL

Students who are academically dismissed from the college may not attend Lifepoint College for one semester. Students who are academically dismissed may reapply for admittance after one full semester and must show satisfactory evidence that they have prepared themselves for continued academic work.

INCOMPLETE COURSES

Courses in which the student is given an "I" (incomplete) must be completed within eight weeks of the last scheduled day of the course, or the final exam day, whichever is later. The "I" will be converted to a letter grade (A through F) and the grade used to calculate the student's prior semester GPA.

REPEATING COURSES

A student who earns a grade lower than C- in a core biblical or theological studies course, or who earns an F in any other course, will be required to retake that course. The new grade will replace the previous grade earned and will be used in the calculation of the student's GPA.

If possible, courses will be repeated through in-person classes. If not possible to attend in-person classes, classes will be repeated through an independent study course on Brightspace. In either case, students will be enrolled in the necessary course by the Academic Support Coordinator after permission from the Director of Academics and notification of payment for the course from the Director of Finance.

DEAN'S LIST

Following each semester, the Director of Academics recognizes those students who have excelled academically by recognizing the Dean's List. This award goes to students who have earned a 3.67 or above for the previous semester. Certificates are presented during a chapel service or awards ceremony.



ACADEMIC RESOURCES

ACADEMIC ADVISING

Students are welcome to meet with faculty members and facilitators throughout the year. They are here to assist the students and are available for advice. The faculty members assist in planning and managing the semester, but the student assumes responsibility for fulfilling all degree requirements. It is recommended that all students meet with a faculty member at the beginning of each semester.

ELECTRONIC RESOURCES

Lifepoint College provides its students with a range of resources that allow them to be successful in the classroom throughout their Lifepoint College experience. Our primary online learning platform is Brightspace. Students also have access to Logos, an online Bible study tool and online library. Students will be given access to these resources before or during college orientation before the semester starts. Students will be shown how to properly use both Brightspace and Logos through orientation and throughout their first session at the college.

TRANSCRIPTS AND GPA

Students and alumni may request official transcripts from the Director of Administration. Lifepoint College provides the first official transcript at no charge, and a \$10.00 processing fee will be charged for each additional transcript. Transcript request forms are available online and from the Office of the Director of Administration. A student may request their current GPA from the Director of Administration through an official email request. A student's GPA may not be accurate immediately following the close of a session or semester until grades are officially submitted by course facilitators.



PROGRAMS OF STUDY

ASSOCIATES OF MINISTERIAL LEADERSHIP

Lifepoint College offers an Associate's in Ministerial Leadership, requiring 63 credit hours.

Fundamentals of Leadership/Ministry: 22 credit hours

- PLDR 101: Student Success Orientation Course (1)
- Fundamentals of Leadership Development (9)
 - PLDR 100: Learning to Lead Yourself
 - PLDR 202: Team Dynamics
 - PLDR 203: Introduction to Organizational Leadership
- PLDR 103: Leadership Challenges (3)
- BIBL 102: Spiritual Disciplines (3)
- PLDR 200: Pastoral Leadership (3)
- PLDR 201: Introduction to Public Speaking (3)

Biblical Students: 33 credit hours

- BIBL 103: Hermeneutics (3)
- BIBL 104: New Testament Survey I (3)
- BIBL 106: New Testament Survey II (3)
- BIBL 101: Old Testament Survey I (3)
- BIBL 201: Old Testament Survey II (3)
- BIBL 200: Church History I (3)
- BIBL 202: Church History II (3)
- BIBL 105: Christian Doctrine I (3)
- BIBL 203: Christian Doctrine II (3)
- BIBL 107: Apologetics (3)
- BIBL 204: Homiletics (3)

Practicum: 4 credit hours (1 credit each semester)

Spiritual Life: 4 credit hours (1 credit each semester)

EVENING CERTIFICATE OF BIBLICAL LEADERSHIP

Lifepoint College offers a Certificate of Biblical Leadership requiring 19 credit hours.

Fundamentals of Leadership/Ministry: 8 credit hours

- Student Success Orientation Course (1)
- Fundamentals of Leadership Development (3)
 - Learning to Lead Yourself
 - Team Dynamics
 - Introduction to Organizational Leadership
- Leadership Challenges (1)
- Spiritual Disciplines (1)
- Pastoral Leadership (1)
- Intro to Public Speaking (1)



Biblical Students: 11 credit hours

- Hermeneutics (1)
- New Testament Survey I & II (2)
- Old Testament Survey I & II (2)
- Church History I & II (2)
- Christian Doctrine I & II (2)
- Apologetics (1)
- Homiletics (1)

EVENING CERTIFICATE OF BIBLICAL STUDIES

Lifepoint College offers a Certificate of Biblical Leadership requiring 11 credit hours.

Biblical Students: 11 credit hours

- Hermeneutics (1)
- New Testament Survey I & II (2)
- Old Testament Survey I & II (2)
- Church History I & II (2)
- Christian Doctrine I & II (2)
- Apologetics (1)
- Homiletics (1)



COURSE DESCRIPTIONS

PLDR 101: STUDENT SUCCESS ORIENTATION COURSE

Course Description

In this course the student will learn the basic tools needed to be successful in their time at Lifepoint College. The student will learn skills to help with self-management, academic writing, and formatting academic papers. Additionally, they will utilize assessment tools that will help them navigate their academic journey with their fellow classmates.

Student Learning Outcomes

As a result of taking this course the student will learn how to manage their weekly schedule, utilize the research tools available to them, and prepare an academic style paper in APA formatting.

PLDR 100: FUNDAMENTALS OF LEADERSHIP DEVELOPMENT: LEARNING TO LEAD YOURSELF

Course Description

This course will utilize case studies and readings provided by the facilitator to teach students personal leadership skills. The primary methodology for coursework will be cooperative learning and peer collaboration. Throughout this course the student learn how to evaluate one's self and construct a plan for personal growth.

Student Learning Outcomes

As a result of taking this course the student will understand how to evaluate their own leadership. Along with being taught self-evaluation, the student will be introduced to some tools and disciplines that will help them develop their leadership skillset. This course will also survey some of the more widely discussed leadership theories in academia, such as servant and authentic leadership, leading students to a broader understanding of how they can lead in a variety of settings and situations.

PLDR 202: TEAM DYNAMICS

Course Description

This course will provide an in-depth exploration of teamwork leadership philosophy and theory. Areas of emphasis include: distinguishing between groups and teams, group dynamics, characteristics of effective teams, supporting teamwork in organizations, and developing effective team strategies.

Student Learning Outcomes

As a result of taking this course, students will learn how to examine the multiple factors that influence the dynamics and performance of teams. Students will become familiar with scholarly theory related to teamwork, as well as practical applications to support teamwork in various



organizational contexts. Students will analyze their contributions to teamwork as a team member and leader by participating in group simulations, collaborative discussion forums, and analytical case studies. Through a draft process supported by peer and instructor feedback, students will develop a team intervention proposal designed to improve team effectiveness.

PLDR 203: INTRODUCTION TO ORGANIZATIONAL LEADERSHIP

Course Description

This course will provide students with an overview of some techniques and methodologies that produce high-performing organizations. The course will help leaders contrast management versus leadership and will help them adopt leadership styles that foster organizational stability. The students will be instructed on how leaders can minimize management chaos and organizational instability.

Student Learning Outcomes

As a result of taking this course the student will learn how to think more critically and methodically about organizational leadership. Students will be introduced to how to assess the behavior of employees in an organization. Students will be taught about the importance of managers, who they are to an organization and about the nature of their work. Students will be taught why you should care deeply about leadership, management, and strategy. Students will understand the dimensions of the planning-organizing-leading-controlling (P-O-L-C) framework. Students will begin to develop their own guide to learning and developing principles of management.

PLDR 103: LEADERSHIP CHALLENGES

Course Description

This course will provide the student with the understanding that while leadership is rewarding it can also be difficult. The student will see that leaders must face challenges with integrity, conviction, and assurance. Students will be taught what causes certain leadership challenges and how to avoid the ones that may be avoided.

Student Learning Outcomes

As a result of taking this course the student will learn how to think more critically, methodically, and dispassionately about the challenges of coaching individual team members. The student will see that there is no “one-size-fits-all” strategy to dealing with the myriad of dynamics that occur as organizations and as teams evolve. The student will be introduced to skills of observation and analysis that will help them to provide leadership through complex situations.

BIBL 102: SPIRITUAL DISCIPLINES

Course Description

This course will survey the scriptures with a view toward understanding the spiritual disciplines of grace. Explanation will be given to what these disciplines are, how they are useful to believers, and how they can help the believer experience an intimate, abiding walk with Christ.



Lessons will be observed from believers from biblical times and church history, but the focus of the course will be on the spiritual life of the student in today's world.

Student Learning Outcomes

As a result of taking this course, the student will have a biblical understanding of some life-giving devotional practices that have helped believers throughout the ages and continue to do so today. The student will be able to explain how the spiritual disciplines are not for the sake of duty, but to help people grow in their relationship with the Lord. The student will have participated in some of the spiritual practices in the context of biblical community and will have chronicled how each contributed to their spiritual life. The student will leave the course with a plan for spiritual growth in the years ahead.

PLDR 200: PASTORAL LEADERSHIP

Course Description

This course will provide students with a biblical framework for pastoral leadership. It will highlight shepherding as a unique approach to leadership. Instruction will include principles for how to persevere with joy through years of ministry.

Student Learning Outcomes

As a result of taking this course the student will be introduced to ministry skills that can be utilized in the process of leading. The student will be able to think compassionately and constructively in ministry situations that require their leadership involvement. The student will have a basic understanding of spiritual warfare according to scripture and they will know how to apply this knowledge in a ministry context. The student will know the value of encouragement and how to demonstrate it in their leadership.

PLDR 201: INTRODUCTION TO PUBLIC SPEAKING

Course Description

This course will guide the student toward an understanding of the importance of public speaking and will equip them with skills on how to give a good speech. It will be a highly interactive class that will encourage students toward overcoming fears and being confident in their public speaking invitations moving into the future.

Student Learning Outcomes

As a result of this class the student will be able to explain the importance of public speaking from a historical and biblical perspective. The student will be able to analyze a situation where a speaking opportunity is given and know what kind of speech would fit the occasion. The student will know how to research for relevant information and how to utilize the information to design and deliver the speech. The student will be able to review a speech for its effectiveness and learn how to incorporate the feedback of others for future growth.



BIBL 103: HERMENEUTICS

Course Description

In this course the student will be introduced to the science of scriptural interpretation. The student will learn the historical methods, literary considerations, and research tools used for biblical interpretation. Special emphasis will be given to correct evaluation of the text in order to arrive at contemporary application of scripture.

Student Learning Outcomes

As a result of this course the student will understand the importance of careful biblical exegesis. The student will have the basic skills needed to examine and interpret a biblical text. The student will have experience using research tools that will assist with interpretation and application of the biblical text. The student will learn critical thinking skills in order to appropriately apply biblical truth in today's world.

BIBL 104: NEW TESTAMENT SURVEY I

Course Description

This course will introduce the students to the historical and societal impacts on a correct understanding of the Gospels and the book of Revelation. The primary textbook of the course will be the Bible itself, with additional textbooks and sources used to inform students of information not found in the text itself. Through individual readings, class discussion and assigned work, students will learn to understand and communicate Biblical text in an orthodox manner.

Student Learning Outcomes

As a result of taking this course, the student will have a basic understanding of the major themes found in the covered Biblical books and how what they say influence our understanding of who God is. Additionally, students will have the ability to measure what is said in the biblical texts against the contemporary culture of the audience to ensure a proper understanding of biblical text. Through course discussions and writing projects, students will become familiar with engaging with proper biblical study resources to enhance their understanding of the Bible.

BIBL 106: NEW TESTAMENT SURVEY II

Course Description

This course will introduce the students to the historical and societal impacts on a correct understanding of the epistles and letters of the New Testament. The primary textbook of the course will be the Bible itself, with additional textbooks and sources used to inform students of information not found in the text itself. Through individual readings, class discussion and assigned work, students will learn to understand and communicate Biblical text in an orthodox manner.



Student Learning Outcomes

As a result of taking this course, the student will have a basic understanding of the major themes found in the covered Biblical books and how what they say influence our understanding of who God is. Additionally, students will have the ability to measure what is said in the biblical texts against the contemporary culture of the audience to ensure a proper understanding of biblical text. Through course discussions and writing projects, students will become familiar with engaging with proper biblical study resources to enhance their understanding of the Bible.

BIBL 101: OLD TESTAMENT SURVEY I

Course Description

This course will introduce the students to the historical and societal impacts on a correct understanding of the Pentateuch and Historical books of the Old Testament. The primary textbook of the course will be the Bible itself, with additional textbooks and sources used to inform students of information not found in the text itself. Through individual readings, class discussion and assigned work, students will learn to understand and communicate Biblical text in an orthodox manner.

Student Learning Outcomes

As a result of taking this course, the student will have a basic understanding of the major themes found in the covered Biblical books and how what they say influence our understanding of who God is. Additionally, students will have the ability to measure what is said in the original biblical texts against the culture of the contemporary audience to ensure a proper understanding and appropriation of the biblical text. Through course discussions and writing projects, students will become familiar with engaging with study resources to enhance their understanding of the Bible.

BIBL 201: OLD TESTAMENT SURVEY II

Course Description

This course will introduce the students to the historical and societal impacts on a correct understanding of the wisdom literature and prophetic books of the Old Testament. The primary textbook of the course will be the Bible itself, with additional textbooks and sources used to inform students of information not found in the text itself. Through individual readings, class discussion and assigned work, students will learn to understand and communicate Biblical text in an orthodox manner.

Student Learning Outcomes

As a result of taking this course, the student will have a basic understanding of the major themes found in the covered Biblical books and how what they say influence our understanding of who God is. Additionally, students will have the ability to measure what is said in the biblical texts against the contemporary culture of the audience to ensure a proper understanding of biblical text. Through course discussions and writing projects, students will become familiar with engaging with proper biblical study resources to enhance their understanding of the Bible.



BIBL 200: CHURCH HISTORY I

Course Description

This course will provide an overview of the history of the Church from its birth up through the protestant reformation in the early sixteenth century. The student will learn how the orthodox doctrines of the faith came to be agreed upon, why they were so precious to those who preserved them, and how one Church became many different denominations.

Student Learning Outcomes

As a result of taking this course, the student will become familiar with key people, places, and events in the Church's history from its inception up through the protestant reformation. The student will be inspired by the lives and teachings of those who have come before us to pass on the faith that we cherish today. The student will be able to recognize how the theological and practical errors of the past continue to resurface today and how to address them with confidence in contemporary culture.

BIBL 202: CHURCH HISTORY II

Course Description

This course will study the history of the Church from the protestant reformation in the early sixteenth century up until the present time. This course will explore the theological and practical influences on the church and the major missionary endeavors that resulted in the global spread of the Gospel.

Student Learning Outcomes

As a result of taking this class the student will have a better understanding of how to recognize truth from error when facing competing worldviews and beliefs. The student will know some of the people and movements that have shaped the Church as we know it today. The student will be inspired to continue the work of expanding God's kingdom in our own lives.

BIBL 105: CHRISTIAN DOCTRINE SURVEY I

Course Description

This course will focus on the topics of the authority of Scripture, development of the canon, Trinitarian theology, theological anthropology, hamartiology, and Christology. The coursework will examine these topics within the framework of orthodox beliefs, any of the denominational differences that exist, and major heresies. Students will also discuss in class the implications to practical theology and how doctrine impacts ministry.

Student Learning Outcomes

As a result of taking this course the student will have a foundational understanding of the central concepts within Christian doctrine and theology. Through readings, lectures, and class discussion, students will gain knowledge and practical skills to be able to confidently engage a changing world and culture in theological conversation. The student will be more confident in articulating their own positions on the doctrines that will be studied.



BIBL 203: CHRISTIAN DOCTRINE SURVEY II

Course Description

This course will provide students with a greater understanding of the theological topics of soteriology, pneumatology, charismata, ecclesiology, missiology, and eschatology. This course will examine these topics within the framework of orthodox beliefs, any significant denominational differences, and major heresies. Students will also discuss in class the implications to practical theology and how doctrine impacts ministry.

Student Learning Outcomes

As a result of taking this course the student will have a foundational understanding of some of the central concepts of Christian doctrine and theology. Through readings, lectures, and class discussion, students will gain knowledge and practical skills to be able to confidently engage a changing world and culture in theological conversation. Students will have greater confidence in articulating why they believe what they believe about the topics studied in this course.

BIBL 107: BASICS OF APOLOGETICS

Course Description

Apologetics comes from the Greek word apologia, "to give an answer". This course will cover the basics of apologetics spanning topics from the framework of a worldview to the trustworthiness of the scriptures. This course will also give students a firm understanding of conversational apologetics in which questions are used as a primary tool for evangelism.

Student Learning Outcomes

As a result of taking this course the student will be prepared to "give an answer" to defend their faith. This course does not intend to give the full depth of the answer but to serve as an introduction to the tools needed in the lifelong journey of apologetics. The students will be inspired to meet their peers in today's culture as a confident witness to the Christian faith.

BIBL 204: HOMILETICS

Course Description

This course will teach the student the art and skill of preaching. Students will learn how to apply basic principles for effective communication, as well as the principles that guide the construction, organization, and delivery of a biblical message. The specific focus for students will center on crafting a message, developing appropriate stage communication, and casting vision as a leader. They will be given an opportunity to craft a short message to present to their peers and faculty members.

Student Learning Outcomes

As a result of taking this course the student will be prepared to prepare for, deliver and evaluate a biblical message. The student will have greater confidence in their ability to give a public



speech. The student will have a deepened appreciation for the good work of teaching and preaching the word of God.



FACULTY

Bethany Ufema, Leadership Studies Facilitator

- Bachelor of Arts: Communication, Liberty University

Billy Riner, Biblical Studies Facilitator

- Bachelor of Science: Biblical and Theological Studies, Liberty University

Heather Anderson, Leadership Studies Facilitator

- Bachelor of Science: Athletic Training & Exercise Science, Methodist University
- Associates of Ministerial Leadership: Lifepoint College

Dr. Heather Lee, Leadership Studies Facilitator

- Doctor of Philosophy: Christian School Leadership, Columbia International University
- Master of Education: Teaching, Regent University
- Bachelor of Science: Elementary Education/English Literature, Roberts Wesleyan College

Jonathan Rounsaville, Biblical Studies Facilitator

- Master of Divinity, Ashland Theological Seminary
- Bachelor of Arts: Pastoral Ministry, University of Valley Forge

Kara Garcia, Biblical Studies Facilitator

- Master of Arts: Christian Spiritual Formation, Regent University
- Post Baccalaureate: Education, Mary Baldwin University
- Bachelor of Arts: Communication, Old Dominion University

Dr. Kyle Kramer, Leadership Studies Facilitator

- Doctorate of Organizational Leadership, Southeastern University
- Master of Political Management, The George Washington University
- Advanced Diploma: Command and Staff, Naval War College
- Bachelor of Arts: History, Virginia Military Institute (Minors in English and Poli-Sci)

Laura Fischer, Biblical Studies Facilitator

- Bachelor of Arts: Systematic Theology and Biblical Studies, Calvary Chapel Bible College

Melissa Herbolsheimer, Biblical Studies Facilitator

- Masters of Apologetics, Liberty University
- Masters of Human Services, Capella University
- Bachelor of Education: Early Childhood and Elementary, Mercyhurst University

Surima Duckworth, Biblical Studies Facilitator

- Masters of Arts: Pastoral Care and Counseling, Southeastern University
- Bachelors of Science: Music Education, Virginia Tech University

Timothy Zaegel, Leadership Studies Facilitator

- Bachelor of Science: Business Administration, Liberty University



GRADUATION

GRADUATION REQUIREMENTS

Students must complete the course degree requirements applicable at the time of matriculation into the college as specified in the college catalog current at the time. These course requirements must be fulfilled by the following:

- Completion of 63 credits according to the schedule detailed in the Academic Catalog under the heading “Program of Study”
- Successful completion of all core studies courses with a grade of C- or higher.
- Successful completion of all Ministry Track specific or other courses with a grade of D- or higher or, in a pass/fail course, a “pass.”
- Full payment of all tuition and fees.
- Recommendation for graduation by the Executive Advisory Board.
- Accrual of 4 spiritual life credits.

Students may still walk during the graduation ceremony if they have satisfied the above requirements with no more than four credits remaining in the Associates of Ministerial Leadership program. Students must satisfy all graduation requirements by the December following graduation.

GRADUATION ACTIVITIES

Graduation activities include an Awards Ceremony, Graduation Rehearsal, and the Commencement Exercise. Graduating students are required to attend all activities as part of graduation requirements.